

Job Opportunity

Heritage
automotive

Job Title	Service Advisor
Location	Heritage Westbury Volkswagen
Reporting to	Service Manager – Nick May
Job Purpose	<i>To deliver an experience to customers which exceeds their expectations and support the achievement of profit objectives in the Service department</i>
Main Duties	<ul style="list-style-type: none">• To provide excellent customer satisfaction• Maximise business opportunities with every customer• Maintain excellent standards of departmental administration• Maximise service profitability through the use of professional sales techniques• Help retailer to achieve industry-leading standards of process efficiency
Essential requirements	Team player Flexible Strong customer focus Professional Appearance Computer Skills Determined to succeed Good Telephone Manner
Desirable requirements	Willingness to learn Customer facing experience
Closing date for applications	12th August 2010
If you are interested in this position please contact Mike Dowling Group HR Manager 07796177023 or email your CV to mike.dowling@heritageautomotive.co.uk quoting HAWebsite.	

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